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**INTERNATIONAL DRIVE  
MASTER TRANSIT AND IMPROVEMENT DISTRICT  
District Advisory Board Special Workshop Meeting  
October 23, 2024  
MINUTES**

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The International Drive District Advisory Board Special Workshop meeting was held October 23, 2024, at the Rosen Plaza Hotel, 9700 International Drive, Orlando, FL. District Advisory Board members in attendance were Marco Manzie, Joshua Wallack, Russ Dagon and Alejandro Pezzini. Also, in attendance: Luann Brooks, IDMTID; Jean Wilson, Greenberg Traurig PA; and Carolyn Binder, District Accountant.

These are edited minutes, as a verbatim transcript would be too voluminous. For future reference all meetings are recorded. If anyone wishes to review the recording, please call, write or email to:

Luann Brooks, Executive Director  
International Drive Master Transit and Improvement District  
7081 Grand National Drive, Suite 105  
Orlando, FL 32819  
lbrooks@idrivedistrict.com

Marco Manzie called the meeting to order at 9:35 a.m. with his opening comments.

Public Comment

No public comments.

**Tab 1 – Approval of Minutes**

**Russ Dagon made a motion to approve the September 26, 2024 meeting minutes. Alejandro Pezzini seconded the motion. Motion carried; minutes were approved.**

**Tab 2 – Update & Review of Proposed District Retirement Program / Update on Proposals from Empower, ADP & Paychex**

Update and review of the proposed District Retirement program. At the 09/26/2024 meeting staff was directed to recontact PayChex and ADP to determine if they offered 401A Government plan retirement programs. Mrs. Brooks reported that after speaking with both companies it was confirmed that neither of them offer the 401SA plans. Mrs. Brooks explained that as previously reported the only company that we have been able to identify they would offer a 401A retirement program is, Empower.

Ms. Brooks reviewed all items under this tab. General discussion followed.

**Mr. Manzie made a motion to accept the proposal from Empower as presented under this tab. Mr. Dagon seconded the motion. Motion carried.**

**Tab 3 – Update on New I-Ride Trolley Service Contract**

Update on the I-Ride Trolley negotiations for our future service. Mr. Dagon (the Advisory board member assigned to the negotiations committee) provided a full report based on the information provided in the board member booklet. A complete review and discussion took place regarding the proposal from Mears. Board is concerned that we will not be able to afford the trolley service in the future based on this proposal. General discussion followed.

**Action Item:** District staff to discuss with Mears the possibility of operating the service with buses and what could that hourly rate look like.

**Action Item:** District staff to complete various financial forecast scenarios based on operating with 16, 14 or 12 vehicles (trolley and bus) and bring back their findings at the next board meeting in November.

**Action Item:** District staff to research the opportunity to complete an RFI/RFP for the I-Ride Service and report back their findings at November board meeting.

**Other New Business**

There was no other new business.

Mr. Manzie adjourned the meeting at 11:20 a.m.